

UNIVERSITY STUDENT SERVICES

CAMPUS SAFETY DEPARTMENT

Department Website: <https://www.vanguard.edu/resources/campus-public-safety> (<https://www.vanguard.edu/resources/campus-public-safety/>)

Mission: Our mission is to provide a safe and secure environment for our students, visitors, faculty and staff. Our goal is to reduce or eliminate crime and safety hazards on campus. We do this by partnering with you in upholding all university campus rules, regulations and all applicable laws and ordinances. This partnership allows for a safe and secure atmosphere where students and employees are able to pursue their life's goals.

The Campus Safety Department offers the following services: vehicle registration, parking permits, safety escorts, safety equipment monitoring, bicycle registration, lost and found, crime reporting, injury and illness reporting, parking and traffic enforcement, safety and security patrols, main switchboard operator, environmental health and safety services, management of the emergency management program, and various other services. We can be reached at (949) 244-0098 or CampusSafety@vanguard.edu (campussafety@vanguard.edu).

INFORMATION TECHNOLOGY

Department Website: <http://www.vanguard.edu/it/>

The IT Department maintains a sophisticated campus network infrastructure with a gigabit fiber optic backbone and wireless capability throughout the resident and non-resident areas of the campus. All dorm rooms are equipped with one data port (additional ethernet switch for additional ports are available for check out in the IT department – **personal switches and wireless routers are not permitted**). In order for students to access the VU network from their dorm room, they must provide their own personal computer and log in with their vanguard credentials. VUWIFI, `firstname.lastname, password`.

Every student will receive a login to the campus network. A Vanguard University e-mail address will also be issued to each student. By enrolling at Vanguard, students agree to be bound by the IT "Acceptable Use Of Technology Policy" as outlined in the Student Handbook. Failure to comply with these standards may result in the loss of campus network computing privileges. Serious cases of misuse will be investigated by the IT Department and reported to the Vice President for Student Development for further action.

VANGUARD UNIVERSITY STUDENT ID CARD

A Vanguard University Student ID Card is required for use of university services such as the Waugh Student Center, Library, residential housing, and computer labs. ID cards are provided to the student at their New Student Orientation event for fall semesters or following their Academic Registration events for spring and summer semesters. They are to be used for the entire duration of attending the university and should be kept in a safe, easily accessible place such as a wallet or lanyard. If an ID card is lost, a new card may be purchased for \$25. The charge can be reconciled with the Accounting Office on the student's MyBill account, which takes approximately 2-4 weeks. If a card is excessively used

throughout your time at Vanguard and becomes worn, a student may trade in their old card in addition to a \$10.00 fee for a replacement card. ID cards may not be hole punched or altered in any way. Please see the Information Technology Department building 14 for any questions and for distribution of all ID cards.

COUNSELING CENTER

Department Website: <https://www.vanguard.edu/resources/counseling-center> (<https://www.vanguard.edu/resources/counseling-center/>)
Department Phone: 714-662-5256

Mission: The Vanguard University Counseling Center (VUCC) exists to empower individuals to live a more productive, responsible, and holistic Christian lifestyle through Christian care, compassion, professional competence and shared knowledge.

Professional Christian counseling services are provided through the Counseling Center. The Counseling Center is supervised by a licensed Marriage and Family Therapist and a licensed Clinical Psychologist. Students can make confidential appointments to discuss their spiritual, personal, and emotional concerns. This service is provided for each student through the student services fee, as part of each student's tuition. Appointments may be requested online by logging into the student portal, in person or by calling our office or online at <http://www.vanguard.edu/requestcounseling> (<http://www.vanguard.edu/requestcounseling/>). Walk-in assistance is also available. The Counseling Center is located on the first floor of Smith Hall.

HEALTH CENTER

Department Website: <https://www.vanguard.edu/resources/health-center> (<https://www.vanguard.edu/resources/health-center/>)
Department Phone: (714) 619-6471

Mission: The mission of the Health Center is to provide quality healthcare and wellness services as a supplement to the student's existing health care plan for acute illnesses and injuries in a safe, comfortable, and confidential environment.

The student Health Center, located in Smith Hall, strives to provide convenient and quality healthcare and wellness services for a variety of acute illnesses, injuries, healthcare questions, and school-related healthcare requirements. The Health Center does not provide primary care services and is not meant to replace a student's primary medical care provider or emergency medical services provider. Health Center services are provided primarily to the traditional undergraduate student (TUG) with limited services available to graduate and professional studies students. Appointments may be requested by visiting the Health Center website, by phone, or in the office.

Services provided include evaluation, diagnosis, and treatment for common acute episodic medical conditions; administration of diagnostic tests; care for minor injuries; limited laboratory testing; and more. Students presenting with an illness, complaint, or injury that requires a higher level of care, unavailable treatment modalities, or ongoing care will be referred to an off-site healthcare facility. All referrals and prescriptions will be guided by the student's personal insurance coverage, but the Health Center cannot confirm insurance coverage and does not assume financial responsibility for any medical services.

The NP in the student Health Center can provide prescriptions for patients as clinically appropriate. Additionally, the Health Center stocks some prescription medications for students to purchase if prescribed as well as a variety of over-the-counter medications and products for students to access for free when on campus. Furthermore, the VU Health Center stocks a variety of medical equipment for students to borrow or purchase as needed during their time at VU. These products are available for distribution during reception hours during the academic year.

JEFF and KENDRA MOTSKÉ FITNESS CENTER

Department Website: [IMLeagues.com/vanguard](https://www.imleagues.com/vanguard)
(<https://www.imleagues.com/spa/intramural/da9683f886da45cd9a2ac1ec59c4024b/home/>)

Located in the Waugh Student Center, the Jeff and Kendra Motske Fitness Center is open to all students. The Fitness Center is free for students to use and has equipment for a wide range of student needs including an open free weights area, many options for cardio equipment, weight machines, and lockers rooms for commuter students. The VU Rec Equipment Rental hub is in the Fitness Center. Students are able to rent out lawn games and camping equipment for daily use. The hours for the Jeff and Kendra Motske Fitness Center are Monday-Thursday, 7am-9pm; Friday, 7am-5pm; Saturday, 10am-4pm; and Sunday from 3pm-9pm.

FOOD SERVICES

Department Website: <https://www.vanguard.edu/student-life/dining>
(<https://www.vanguard.edu/student-life/dining/>)

Located in the Waugh Student Center, the Bruce Lindsay Café is open to all students and serves meals regularly. Resident students without kitchens must participate in a board plan and can select from several plans offered. Commuter meal plans and a la carte items are also offered, and individual meals may be purchased by off-campus guests.

Dr. Ben's Coffee Bar is available for handcrafted coffee drinks, pastries and a variety of salads and cold sandwiches. Dining Dollars may be added to the meal plan at the Cashier in the Office of Accounting Operations. Any exceptions to food service requirements must be petitioned through the Office of Disability Services.

CAREER SERVICES

Department Website: <https://www.vanguard.edu/resources/career-services>
(<https://www.vanguard.edu/resources/career-services/>)

Mission: Equipping our students to prepare and stand out as they pursue their career.

Career Services equips students to prepare and stand out for current and future employment. They provide relevant resources, avenues for exploration, and experienced one-on-one career advising. These services are free to currently enrolled students and alumni of Vanguard University. Career advising topics include resume and cover letter assistance, mock interviews, job and internship search, LinkedIn profile assistance, career direction, choosing a major, negotiating, graduate school preparation, and assessment results. Events and workshops are offered to educate and engage students in networking and experiential learning opportunities.

Additional resources provided include a library of printed and online documents. Their online platform, Handshake, allows students and alumni to schedule career advising appointments and identify on-and-off campus job and internship opportunities. Career Services is located on

the 2nd floor of the Scott Academic Center and may be reached at (714) 619-6474, or at careerservices@vanguard.edu.

VETERANS SUPPORT and SERVICES

Vanguard University has a primary mission to consistently engage our student Veterans and military-connected community in the pursuit of academic and personal success, including spouses and dependents. Our Veterans are engaged in activities both on and off campus. With over 30 degrees and certificates through our Graduate, Undergraduate, and Professional Education programs, we have a place for you as a student Veteran. Our student Veterans are currently enrolled across all three programs, with priority registration offered. Our Professional Education program has five majors consisting of 5 and 8-week classes which allow many of our Veterans to keep full-time employment while attending class one night a week. Vanguard University has a dedicated Veterans Courtyard of Honor that shows Vanguard's commitment to respecting and honoring your service to our Nation. The Veterans Club, run by student Veterans and affiliated with the Student Veterans of America® focuses on hosting social programs to build a strong network for student Veterans. We want to continue this honor by learning your story while listening to your aspirations for your education and life after graduation. For more information, contact the School Certifying Official (VASCO@vanguard.edu).